

HELEN M. WILCOX DISCIPLINE GUIDE

48900	OFFENSE	1ST OFFENSE	2ND OFFENSE	ADD'L OFFENSES	
(a)(1) Caused, attempted to cause, or threatened to cause PHYSICAL INJURY to another person.					
	Fighting	Warning/Counseling	1 day suspension	2 day suspension	3 day suspension
(2) Willfully used FORCE or VIOLENCE upon the person of another, except in self defense.					
	1. Abusive, threatening, willfully defiant, or gang-related behavior	1 day suspension and parent conference	3 day suspension and parent conference	5 day suspension and parent conference	5 day suspension, required parent conference and recommendation for alternative placement
	2. Assault and/or battery on a student	5 day suspension and possible transfer to alternative placement or recommendation for expulsion; possible referral to law enforcement			
	3. Assault and/or battery on a school employee	5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement.			
	4. Caused serious physical injury	5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement.			
	5. Assault with a deadly weapon	5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement.			
(b) Possessed, sold, or otherwise furnished any FIREARM, KNIFE, EXPLOSIVE, or other dangerous object, unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or designee of the principal.					
		5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement and/or fire marshal.			
(c) Unlawfully possessed, used, sold or otherwise furnished, or been under the influence of, any CONTROLLED SUBSTANCE listed in Chapter 2 of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.					
	1. Possession and/or under the influence of any controlled substance; alcoholic beverage, dangerous substance, or intoxicant.	5 day suspension and required parent conference. Recommended referral to law enforcement. Mandatory referral to law enforcement for controlled substance.	5 day suspension and possible recommendation for expulsion. Mandatory referral to law enforcement.	5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement.	
	2. Selling, furnishing or in possession for sale any controlled substance.	5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement.			
(d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.					
		5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement.			
(e) Committed or attempted to commit ROBBERY or EXTORTION.					
		5 day suspension and recommendation for expulsion. Recommended referral to law enforcement.			
(f) Caused or attempted to cause DAMAGE TO SCHOOL PROPERTY OR PRIVATE PROPERTY.					
		Due to the potential seriousness of this offense, the requirements of California Education Code for this Section, and Penal Code Section 594, any infraction of this rule will result in suspension and may result in recommendation for expulsion (depending on the severity). Recommended referral to law enforcement and/or fire marshal.			
(g) STOLEN or attempted to steal SCHOOL PROPERTY OF PRIVATE PROPERTY.					
		1 day suspension, restitution and required parent conference. Recommended referral to law enforcement.	2 day suspension, restitution, and required parent conference. Recommended referral to law enforcement.	3 day suspension, restitution, and required parent conference. Recommended referral to law enforcement.	4 days suspension, restitution, and required parent conference. Transfer to alternative placement. Transfer to alternative placement may occur earlier depending on severity.

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(h) Possessed or used tobacco, or any products containing TOBACCO or NICOTINE products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel.				
		1 day suspension and required parent conference	3 day suspension and required parent conference	5 day suspension and required parent conference
(i) Committed an OBSCENE ACT or engaged in HABITUAL PROFANITY or VULGARITY.				
1. Obscene act or unsanitary act		1 day suspension and required parent conference	2 day suspension and required parent conference	3 day suspension and transfer to alternative program
2. Habitual profanity or vulgarity		1 day suspension	2 day suspension and required parent conference	3 day suspension and required parent conference
(j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any DRUG PARAPHERNALIA, as defined in Section 1104.5 of the Health and Safety Code.				
		3 day suspension and required parent conference	5 day suspension and required parent conference. Mandatory referral to law enforcement.	5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement.
(k) DISRUPTED SCHOOL ACTIVITIES or otherwise WILLFULLY DEFIED THE VALID AUTHORITY of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.				
1. Disrupted school activities		Warning/Counseling	1 day suspension	2 day suspension
2. Willful disobedience and/or defiance of authority		Warning/Counseling	1 day suspension	2 day suspension
3. Bullying and/or Intimidating		Warning/Counseling	1 day suspension	2 day suspension
4. Profanity		Warning/Counseling	1 day suspension	2 day suspension
5. Slurs (racial, ethnic, sexual, religious, handicapped, etc.)		Warning/Counseling	1 day suspension	2 day suspension
6. Possession and/or unauthorized use of electronic devices such as laser pointers, palm pilots, cell phones		Warning/Counseling	1 day suspension	2 day suspension
7. Violation of district/school regulations regarding computer use		Warning/Counseling	1 day suspension	2 day suspension
8. False Fire or Emergency Alarm		1 day suspension and required parent conference. Mandatory referral to fire marshal.	3 day suspension and required parent conference. Mandatory referral to fire marshal.	5 day suspension and transfer to alternative placement. Mandatory referral to fire marshal.
(l) Knowingly RECEIVED STOLEN school or private PROPERTY.				
		1 day suspension, restitution and required parent conference. Recommended referral to law enforcement.	2 day suspension, restitution, and required parent conference. Recommended referral to law enforcement.	3 day suspension, transfer to alternative placement, restitution. Recommended referral to law enforcement.
(m) Possessed an IMITATION FIREARM...so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.				
		5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement and/or fire marshal.		

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(n) Committed or attempted to commit SEXUAL ASSAULT or a sexual BATTERY as defined by the Penal Code.				
	Due to the potential seriousness of this offense and the requirements of this section of the California Education Code, any infraction of this rule will result in suspension and a recommendation for expulsion. Mandatory referral to law enforcement.			
(o) HARASSED, threatened, or intimidated a pupil who is A COMPLAINING WITNESS or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.				
	Due to the potential seriousness of this offense and the requirements of this section of the California Education Code, any infraction of this rule will result in suspension and a recommendation for expulsion. Mandatory referral to law enforcement.			
(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug SOMA.				
	Due to the potential seriousness of this offense and the requirements of this section of the California Education Code, any infraction of this rule will result in suspension and a recommendation for expulsion. Mandatory referral to law enforcement.			
(q) Engaged in, or attempted to engage in, HAZING as defined in Section 32050.				
	Due to the potential seriousness of this offense and the requirements of this section of the California Education Code, any infraction of this rule will result in suspension and a recommendation for expulsion. Mandatory referral to law enforcement.			
(s) A pupil who AIDS or ABETS, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person. (May be suspended, but not expelled.)				
	1 day suspension and parent conference	3 day suspension and parent conference	5 day suspension and parent conference	5 day suspension, required parent conference and recommendation for alternative placement
48900.2 SEXUAL HARASSMENT as defined in Section 212.5 (A pupil or pupils enrolled in any of grades 4-12, inclusive.)				
	Warning/Counseling/Parent Conference	1 day suspension and parent conference	2 -3 day suspension and parent conference	3-5 day suspension, recommendation for expulsion, parent conference
48900.3 Caused, attempted to cause, threatened to cause, or participated in an act of, HATE VIOLENCE as defined in subdivision (e) of Section 233. (A pupil or pupils enrolled in any of grades 4-12, inclusive.)				
	1 day suspension and parent conference	3 day suspension and parent conference	5 day suspension and parent conference	5 day suspension, required parent conference and recommendation for alternative placement
48900.4 Intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have actual and reasonably expected effect of materially disrupting class work, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile education environment. (A pupil or pupils enrolled in any of grades 4-12, inclusive.)				
	1 day suspension and parent conference	3 day suspension and parent conference	5 day suspension and parent conference	5 day suspension, required parent conference and recommendation for alternative placement